

ULSTER COUNTY BOARD OF HEALTH

November 13, 2017

AGENDA

CALL TO ORDER

- **OLD BUSINESS**

- a. Approval of the October minutes

- **NEW BUSINESS**

- a. Commissioner's Report (Dr. Smith)

- Medical Examiner Cases
- Tobacco Retailer Hearings
- Polystyrene Compliance Update

- b. Patient Services Report (Ms. Veytia)

- WIC Program and Clinic Relocation
- UCDOH and Office For the Aging collaboration for Influenza Vaccination
- NYSDOH Influenza Surveillance
- Annual Pharmacy Audit
- Human Trafficking Regulation
- LHCSA- Required Emergency Response Drill

MEETING CONCLUSION

Ulster County Board of Health
November 13, 2017

Members PRESENT: Anne Cardinale, RN GCNS-BC, Board Member
Mary Ann Hildebrandt, MPA, Secretary
Elizabeth Kelly, RN, Board Member
Marc Tack, DO, Board Member
Nereida Veytia, Deputy/Patient Services Director
Walter Woodley, MD, Chairperson
Peter Graham, ESQ, Board Member

DOH/DMH PRESENT: Carol Smith, MD, MPH, Commissioner of Health and Mental Health

GUESTS: None

ABSENT: None

EXCUSED: Douglas Heller, MD, Medical Examiner
Dominique Delma, MD, Vice Chair
Shelley Mertens, Environmental Health Director

I. Approval of Minutes: A motion was made by Ms. Cardinale to approve the October 2017 minutes. The motion was seconded by Ms. Hildebrandt and unanimously approved.

II. Agency Reports:

a. Commissioner's Report: Dr. Smith reported on the following:

- **Medical Examiner Office Update:** The year-to-date ME report (1/1-11/10/17) was distributed for review. To date there have been 122 autopsies of which 8 are still pending and 38 are suspected opiate overdoses. The Board requested to look at the suicide numbers by age. This will be brought to the next Board meeting along with the mobile mental health and the Family Advocate statistical reports.
- **Tobacco Retailer Hearings:** Currently there is only 1 facility that is being scheduled for a Formal hearing.
- **Polystyrene Compliance Update:** There are 6 camps that remain noncompliant as well as one food service establishment that is scheduled for an informal hearing.

b. Patient Services Report: Ms. Veytia reported on the following:

- **WIC Program and STD Relocation:** WIC and STD clinic have officially moved to the Golden Hill Office Building as of 11/13/2017. The State will complete their official walk-thru on 11/15/2017.
- **Flu Clinics:** UCDOH will be partnering with OFA this year to hold clinics at congregate meal sites for this year's flu season 11/3-11/17/2017. It was an early start to the flu season as the first case was detected on 9/13/2017. Currently there have been 5 confirmed cases (3 A Type, 2 B Type).
- **Annual Pharmacy Audit:** UCDOH is contracted with Nekos Pharmacy to conduct an annual audit of pharmaceutical

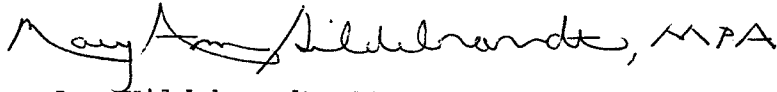
inventory. The audit looks for proper storage, review of and use of protocols, proper temperatures and tracking. This audit was conducted on 10/26/2017.

- **Human Trafficking Regulation:** There are new regulations that now require any Diagnostic and Treatment center to have a protocol in place to identify and report individuals who may be a victim of human trafficking. UCDOH met with Department of Social Services to discuss their program and reporting protocols. UCDOH is in the process of drafting a protocol for staff. Patient Service's staff completed a mandated training via webinar in October.
- **Licensed Home Care Service Agency (LHCSA) Drill:** An NYS emergency response drill (earthquake scenario) was conducted 11/6-11/8/2017. The drill tested our communication systems with our community partners such as Emergency Management.

III. **Meeting Adjournment:** A motion was made to adjourn the meeting by Ms. Hildebrandt, the motion was seconded by Ms. Cardinale and unanimously approved.

IV. **Next Meeting:** The next meeting is scheduled for December 11, 2017, 6:30 PM at the Golden Hill Office Building.

Respectfully submitted by:



Mary Ann Hildebrandt, MPA
Secretary - Board of Health